

ORDINANCE REVIEW



EG262

pnz@ci.alamogordo.nm.us
 1376 E. 9th Street
 Alamogordo, NM 88310
 575-439-4220

Date Received _____

Fee: \$ _____

Receipt # _____

\$75.00 FEE

- ACCESSORY BUILDINGS/CARPORT
- CELL/COMMERCIAL TOWERS
- SIGNS/BILLBOARDS
- NEW RESIDENTIAL/ADDITION

\$150.00-\$600.00 10x the fee
 New commercial violation fee

\$50.00 FEE

- DEMOLITION
- FOUNDATION REPAIR

\$30.00 FEE

- REROOF
- WINDOWS
- INTERIOR(R)
- SOLAR (R)

\$100.00

- INTERIOR (C)
- SOLAR PANELS (GROUND)
- SWIMMING POOLS

Please, use this form to apply for ordinance review, with a building permit application for construction. Use this form as a supplement to a building permit application. For analysis of any construction project, please submit a site plan and building plans.

Address of Subject Property:	
Legal Description	
The property currently is used for the following uses:	

Applicant Information

Name:	
Address:	
Business Name:	
Phone:	
E-Mail:	

May we use e-mail to contact you regarding this request? Yes No

Are you the property owner? <input type="checkbox"/> Yes <input type="checkbox"/> No	Property Owner Name _____ Address: _____ Phone: _____ E-Mail: _____ What is your relationship to the property owner? _____
--	---

Property Use Information

The proposed use of the property: 1) continues the current use _____ yes _____ no; and/ or 2) will be the following:

Numeric Characteristics	EXISTING	PROPOSED
Lot Area:		
Lot Width/ Frontage:		
Business Building Floor Area		

ORDINANCE REVIEW

# Open Parking Spaces:		
# Enclosed Parking Spaces:		
# Dwelling Units:		
Building Height		



State of New Mexico – Construction Industries Division
Multi Purpose State Building Application

Santa Fe 2550 Cerrillos Rd, Santa Fe NM 87505 505-476-4700
 Albuquerque 5500 San Antonio NE, Albuquerque NM 87109 505-222-9800
 Las Cruces 505 S. Main St. Ste. 103, Las Cruces NM 88004 575-524-6320

Web: <https://www.rld.nm.gov> email: CID.PERMITHelp@state.nm.us

The following information MUST be provided. Any missing information may delay processing.

Date Issued: _____ Processed by: _____ Tracking/Permit Number: _____
 Received by: Mail/Walk-in _____ Check #: _____ Total Fees: \$ _____ Bal Due: \$ _____

General Builder Name: _____ License # _____

Application Type: (check box)

Commercial Residential Public School

Scope of Work:

General Building Foundation Roofing Demolition

Is this project funded by the state or a municipality or a political subdivision of the state? _____
 Is this project for a public school or a charter school under the authority of Public School Finance Authority (PSFA)? _____
 Is this project federally funded or within tribal lands? _____

Permit contact information:

Property Owner: _____
 Address: First Name _____ Last Name _____

Street Address _____ City _____ State _____ Zip Code _____
 Email Address: _____ Phone: () _____

Contractor: _____
 Address: First Name _____ Last Name _____

Street Address _____ City _____ State _____ Zip Code _____
 Email Address: _____ Phone: () _____

Design Professional: _____
 Address: First Name _____ Last Name _____

Street Address _____ City _____ State _____ Zip Code _____
 Email Address: _____ Phone: () _____

Type of Construction _____
 Occupancy Group (Residential) _____
 Occupancy Group (Commercial) _____
 Division _____

I	II	III	IV	V	A	B			
R-3	S-2	U							
A	B	E	F	H	I	M	R	S	U
1	2	3	4	5					

Valuation/Sign Contract: _____

Description of work to be performed: _____

Energy Compliance	Prescriptive	Trade-off	Performance	Energy Code Not Applicable				
Climate Zone	1	2	3	4	5	6	7	NA
Types of Construction	Wood	Metal Frame	Masonry	Adobe	Rammed Earth	Metal Structure	Other	
Total Square Footage								
Fire Sprinklers Apply	YES	NO						
LP Gas Appliance Apply	YES	NO						

Plan Review required from following Bureaus:
 General Building _____ Modular _____ Electrical _____ Mechanical/Plumbing _____ LP Gas _____

I hereby state, acknowledge and affirm, under penalty of perjury that, I am an employee of the contractor requesting this permit, the contractor is an active licensed contractor in New Mexico having the appropriate classification for the scope of work to be completed as noted on the permit. I am authorized to request this permit, all information provided in this application is true and correct and accurate, and if issued the permit, the contractor shall fully comply with all requirements of the Construction Industries Licensing Act, its rules, codes and standards in fulfilling all work to be completed pursuant to this permit.

X _____ Date: _____



NMRLD

NEW MEXICO
REGULATION &
LICENSING DEPARTMENT

STATE OF NEW MEXICO
MICHELLE LUJAN GRISHAM, GOVERNOR
Linda M. Trujillo, Superintendent
Clay Bailey, Director

New Mexico Regulation and Licensing Department

CONSTRUCTION INDUSTRIES DIVISION

2550 Cerrillos Road • Santa Fe, NM 87505 • (505) 476-4700 • Fax (505) 476-4685
5500 San Antonio Dr. NE • Albuquerque, NM 87113 • (505) 222-9800 • Fax (505) 765-5670
505 S. Main St., Suite 103 • Las Cruces, NM 88004 • (575) 524-6320 • Fax (575) 524-6319
www.rld.state.nm.us/cid

COMMERCIAL RE-ROOF SUBMITTALS

The Building Permit Guide for Commercial Construction requires that you include with this submittal a cover sheet with design criteria. Refer to the Plan Submittal section of the Building Permit Guide for Commercial Construction for details.

THE FOLLOWING SHALL BE SUBMITTED FOR PLAN REVIEW AND APPROVAL:

1. Two sets of sealed plans, which shall include a site, plan with the property lines showing the distance to the structure to be re-roofed. (An Architect or Engineer registered and licensed in New Mexico must compile Plans)

THE EXISTING ROOF PLAN SHALL INDICATE:

1. Type of existing roof cover.
2. The existing roof slope.
3. The existing roof drainage location.
4. The area where ponding is observed, if any.
5. The areas where work is to be performed.

THE NEW ROOF PLAN SHALL INDICATE:

1. Type of roof system.
2. The roof slope.
3. Roof drainage location (Note any added or changed drainage locations.)
4. The manufacturer's specification and installation instructions.

2. The architect or engineered plans must ensure that all of the following evidence is revealed:

- The structure is sufficient to sustain the weight of the additional dead load to roof the new roof system.
- The roof deck is structurally sound with all known rotted or deteriorated components having been replaced or reinforced with structurally sound material equal to or stronger than the original material.
- Roof drains and drainage are sufficient to prevent extensive accumulating of water. A code guideline is, when no more than ½ inch of standing water remains after 48 hours of precipitation in normal drying conditions.
- The existing roof system is securely attached to the deck.
- The existing roof assembly above the deck line is dry or otherwise not deteriorated. Moisture must not be entrapped in either the existing or new roof assembly.
- Fire retardant requirements are maintained.

